

Minutes of Meeting
Health Services Council
Project Review Committee-II

DATE: 17 September 2009

TIME: 2:30 PM

LOCATION: Beck Conference Room
Department of Health

ATTENDANCE:

Name	Present	Absent	Excused
Committee-II			
Victoria Almeida, Esq. (Vice Chair)			X
Raymond C. Coia, Esq.			X
Joseph L. Dowling, MD	X		
Gary J. Gaube	X		
Maria R. Gil	X		
Catherine E. Graziano, RN, PhD	X		
Robert Hamel, RN			X
Denise Panichas	X		
Robert Quigley, DC (Chairman)	X		
Reverend David Shire (Secretary)	X		

Staff: Valentina Adamova, MBA, Michael K. Dexter, MPA, Joseph G. Miller, Esq.

Public: (Attached)

1. Call to Order, Approval of Minutes, Conflict of Interest Forms and Extension for the Minutes Availability

The meeting was called to order at 2:30 PM. The Chair noted that conflict of interest forms are available to any member who may have a conflict. Minutes of 2 April 2009, 21 May 2009, 4 June 2009, and 18 June 2009 were adopted as submitted. A motion was made, seconded and passed by a vote of five in favor and none opposed (5-0) that the availability of minutes for this meeting be extended beyond the time frame as provided for under the Open Meetings Act. Those members voting in favor were: Dowling, Gaube, Graziano, Quigley, Shire.

2. General Order of Business

The first item on the agenda was the application of **Ramp Enterprises, Inc.** d/b/a Visiting Angels Living Assistance Services for initial licensure as a Home Care Provider Agency at 2145 Diamond Hill Road in Cumberland.

The Committee reviewed the application and heard the applicant's presentation. Ms. Panichas requested copies of training manuals provided by the franchise company. The Chair requested transportation policies. The applicant agreed to provide the additional information.

There being no further business, the meeting was adjourned at 3:20 PM.

Respectfully submitted,

Valentina D. Adamova, MBA
Health Economics Specialist